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SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chairman  
Training Selection Board 1026 CofC Bldg

EXTENSION

NO.

DATE

35 FEB 74

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Personnel  
5 E 56 HQS 3/7 FEB 1974

RECEIVED

FORWARDED

J/LB

2.

3. Deputy Director for  
Management and Services  
7 D 18 HQS

3/7

3/7

74

D

Mr. Colby:

STATINTL

The attached letter proposes for your signature the nominations of [REDACTED] S-15, OJCS and [REDACTED], GS-13, OSR to participate in the 1974-75 President's Executive Interchange Program. The applications of these two employees were thoroughly screened by our Training Selection Board, and we feel that they are well qualified to participate in the Program. In addition to your signature on the covering letter, it is requested that you sign the two nomination forms, also attached.

With reference to paragraph 3 of the suggested letter, you may later want to discuss our further participation with the Management Committee. I personally believe that we could benefit by having one or two business executives assigned to the Agency for a year, perhaps in the Offices of Training and Personnel.

[REDACTED]  
It Paul Welsh has also indicated a DDCI interest in sending some personnel to [REDACTED]

Alfonso Rodriguez

Att: Proposed ltr for Mr. Jay L. Leasne Fr DCI w/enccls

6 to 7: Please let me know how you wish to handle and I'll advise Carl Duckett, Secretary of the Management Committee, with develop agendas.

**The President's Executive Interchange Program for 1974-75**

**Executive Secretary**

**Training Selection Board 1036 CofC Bldg 3137**

**18 December 1973**

Senior Training Officers

The attached pamphlets and brochure announce The President's Executive Interchange Program for 1974-75. Nominations are due at the Civil Service Commission in February so I should appreciate receiving your nominations not later than 25 January 1974.

At a recent briefing given by the CSC on this Program the following factors were stressed in connection with the nominating criteria: Age: between 30 and 40; Grades: GS-13 - GS-14, with consideration being given to some exceptional GS-12's; those with no significant prior industry experience; willingness to relocate families with no narrow geographic limitations; good placement potential; pertinent skills and those with potential to become senior executives in sponsoring organizations.

You are reminded that employees selected for this program must attend on a completely overt basis.

If you have any candidates you wish to propose for attendance please submit six copies of all nomination papers--nominating statement, an up-to-date biographic profile, and the two most recent fitness reports.

STATINTL

ES-TSB: [REDACTED] maq (18 Dec 73)

Distribution:

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1 - RG/SRS/TR  
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STATINTL